



Seattle Department of Education & Early Learning

RFP FEPP Levy Evaluation

Updated: 1/10/23

#	Question	Answer	Date & Origin of Question	Date Answered
1	Question(s): Is it possible to receive the RFP for the Fepp Levy Evaluation, released on December 2?	Answer(s): Yes, the RFP, Q&A responses, and reference links are posted on DEEL's funding opportunities website: https://www.seattle.gov/education/for-providers/funding-opportunities/2022-fepp-levy-evaluation-rfp We anticipate a minor amendment to the current version of the RFP by 12/8, so please be sure to monitor the site for any amendments.	Sent: Monday, December 05, 2022 5:02 AM To: DOE_DEEL Funding <DEELFunding@seattle.gov>	12/6/22
2	Question(s): Based on this list, can you please confirm that there is no prioritization of WA-based firms other than having WA and Seattle licenses?	Answer(s): Confirmed. Firm location is not considered in the proposal scoring process. The local licenses are simply required for contracting purposes.	Sent: 12/5/22 To: Info Session	12/6/22
3	Question(s): Do you have any sense of how long it takes to receive a Seattle or WA business license?	Answer(s): Details about the WA state and Seattle business license expectations are provided in sections 9.9 and 9.10 of the RFP (pages 14 - 15). Please refer to details about Seattle Business licensing here: https://www.seattle.gov/city-finance/business-taxes-and-licenses/business-licenses#20222023 Details about state licensing are available here: https://dor.wa.gov/ We amended the RFP on 12/6/22 to fix the broken links in this section.	Sent: 12/5/22 To: Info Session	12/6/22
4	Question(s): How many top scoring candidates do you expect to make it to the interview stage?	Answer(s): Approximately 2 - 3. This number may change based on the size of the candidate pool.	Sent: 12/5/22 To: Info Session	12/6/22
5	Question(s): How many data sharing agreements will likely be required?	Answer(s): At least one, with a potential for additional agreements. DEEL will share our existing administrative data under a single DSA in accordance with data sharing arrangements we have with our community-based and institutional partners. Please refer to the	Sent: 12/5/22 To: Info Session	12/6/22

		RFP Section 11 for an overview of available data. If any additional population- or program-level data is needed, the evaluator may pursue additional data sharing agreements with DEEL support.		
6	Question(s): Do you have copies of the previous performed evaluations available?	Answer(s): Yes, they are linked in Section 10: Reference Links in the RFP and on our funding opportunities web page under Reference Links and FAQ: https://www.seattle.gov/education/for-providers/funding-opportunities/2022-fepp-levy-evaluation-rfp	Sent: 12/5/22 To: Info Session	12/6/22
7	Question(s): Will DEEL provide a point of contact for accessing data and developing DSAs?	Answer(s): Yes. The evaluator will work with the DEEL project manager to obtain data. DEEL will share our existing administrative data under a single DSA in accordance with data sharing arrangements we have with our community-based and institutional partners. Please refer to the RFP Section 11 for an overview of available data. If any additional population- or program-level data is needed, the evaluator may pursue additional data sharing agreements with DEEL support.	Sent: 12/5/22 To: Info Session	12/6/22
8	Question(s): Do you know if any of the administrative data are health related and subject to HIPAA protection?	Answer(s): Our administrative data regarding health interventions includes information about participation/access to school-based health centers and other supports, but we do not currently have HIPAA protected health data in our records.	Sent: 12/5/22 To: Info Session	12/6/22
9	Question(s): How does the FEPP Levy evaluation interact with past and future external evaluations being conducted of FEPP Levy programs (for example, Seattle Promise and Seattle Preschool Program).	Answer(s): Results from external evaluations of individual FEPP-funded investments will inform the FEPP Levy evaluation. It is up to the discretion of evaluation teams submitting proposals to strike a balance between relying on secondary insights from other external evaluators (by including those analyses as part of a document review) and completing their own analyses with the same data as needed to fully address evaluation questions and population outcomes highlighted in the FEPP Levy Implementation & Evaluation Plan.	Sent: 12/5/22 To: Info Session	12/6/22
10	Question(s): 1. Does the requirement of line space (1.2) in section 6 (Proposal Response) apply to the other sections as well? Are there any requirements for the text font and size in the proposal? How about tables, and figures? 2. On page 8 of the RFP, it says "For each team member and sub-consultant, provide contact information for at least two professional references." Can the references be the proposed team member's colleagues? Or should they be external references? 3. Considering some of the evaluation work has been done for SPP and SP, does the DEEL expect the contractor to pick one of the other two investment areas for this project? Or any other options?	Answer(s): (draft) 1. We have not posted line spacing expectations for other sections, so 1.2 spacing only applies to the proposal response (item 6). Please use a minimum of 11 point font. For tables and figures: key information should be at least 10 point font, but we won't check font size on footnotes. Note that supplemental tables can be included as appendices -- we will do our best to review supplemental tables and figures but can't guarantee that we will review them closely in our scoring process. 2. For principal investigator and sub-consultant leads, we expect external references. For new employees, research assistants, etc. if it's not feasible to obtain 2 external references, we will accept internal references, but note that external perspectives will hold more weight. 3. The evaluator should plan to address the full scope of FEPP Levy investments, not just a subset, but may choose to focus primary data collection & analysis on investment areas that have not yet been formally evaluated. It is up to the discretion of evaluation teams submitting proposals to strike a balance between relying on secondary insights from other external evaluators (by including those analyses as part of a document review) and completing their own analyses with the same data as needed to fully address evaluation questions and population outcomes highlighted in the FEPP Levy Implementation & Evaluation Plan.	Sent: Friday, December 09, 2022 11:22 AM To: DOE_DEEL Funding <DEELFund ing@seattl e.gov>	12/12/22

11	<p>Question(s): What data elements/indicators does DEEL currently collect or have for student health awareness, health skills, and behavior?</p>	<p>Answer(s): DEEL does not currently collect data related to student health awareness, health skills, and behavior. Reporting for School Based Health Centers to date has included student-level participation in health services (linkable to other Seattle Public Schools student-level data by Proxy ID). Health center visits are categorized as Dental, Medical (Nurse Visit), Mental Health, and other.</p>	<p>Sent: Monday, December 19, 2022 12:46 PM To: DOE_DEEL Funding <DEELFunding@seattle.gov></p>	12/21/22
12	<p>Question(s): Regarding 8. <i>Prior Work Samples (mandatory)</i>, can these be shared as web links?</p>	<p>Answer(s): Yes, they can be provided as web links, as long as the links are listed in a single document (rather than referenced in a different section of the proposal response) they are publicly accessible.</p>	<p>Sent: Thursday, December 22, 2022 2:50 PM To: DOE_DEEL Funding <DEELFunding@seattle.gov></p>	12/28
13	<p>Question(s): Does DEEL determine contractors' annual performance targets or does the contractor propose their own target subject to DEEL approval? Are the indicators and targets potentially different across providers within a specific strategy/investment area?</p> <p>RFP Reference: Section 2: Performance schedule & Scope of Work</p> <p>Page Number: 5</p> <p>Relevant RFP Language: "Key evaluation questions, to be finalized during the period of performance, include..." What can annual, strategy-level performance data collected to date tell us about preliminary outcomes of FEPP investments..."</p>	<p>Answer(s): Typically, performance targets are developed by DEEL and negotiated with input from the provider during the contracting process. Performance indicators tend to be similar across providers within a specific strategy or investment area. For example, output/program delivery targets may vary based on the delivery setting.</p> <p>Note that "annual, strategy-level performance data" referenced in the RFP evaluation question can include data aggregated across providers that is not specified as a performance target in individual provider contracts. Examples of indicators we track for K-12 Levy intervention participants include:</p> <ul style="list-style-type: none"> • School attendance • % of students meeting standards on SBA assessments in ELA and Math • % of first time 9th grade students who earn at least 6 credits and promote successfully to 10th grade • Graduation rates <p>Contract-level data may also include:</p> <ul style="list-style-type: none"> • Contract monitoring data such as output (program delivery) and outcome benchmarks (tied to performance pay). • Monthly, quarterly, or annual narrative reporting submitted by service providers. • Continuous quality improvement goals and results set and tracked by individual community-based organization or school. 	<p>Sent: Wednesday, January 04, 2023 1:09 PM To: DOE_DEEL Funding <DEELFunding@seattle.gov></p>	1/10/23
14	<p>Question(s): In preparing the documents required in the package (Items 1-9), would you prefer those in 9 separate files or packaged together in one PDF with a Table of Contents?</p>	<p>Answer(s): Please submit 9 separate files, and note that item 6 should be a single file with sub-items A-D included.</p>	<p>Sent: Wednesday, January 04, 2023 7:34 PM To: DOE_DEEL Funding <DEELFunding@seattle.gov></p>	1/10/23
15	<p>Question(s):</p>	<p>Answer(s):</p>	<p>Sent:</p>	1/10/23

<p>In the business history section on the consultant questionnaire on page 3 of the RFP it asks for a list of contracts our firm has held over the last 5 years. The RFP states that if we have many such contracts, we should simply list them. We do have a large number of contracts over the past 5 years. Can you clarify what information we should provide in our list of contracts?</p>	<p>For each contract, please list contract name (specifying the service/product), client, and contract amount. If your firm has held a high volume of contracts over the past five years, please list up to 10, prioritizing large contracts and/or government contracts.</p>	<p>Thursday, January 05, 2023 12:34 PM To: DOE_DEEL Funding <DEELFund ing@seattl e.gov></p>
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