

\_\_\_\_\_ (Program Name)

## SIGN-IN/OUT AUTHORIZATION - AGE WAIVER REQUEST

**Completing this waiver request does not guarantee the request will be approved. Minimum age that will be considered for a waiver request for an individual authorized to pick up or drop off a program participant is age 11.**

This letter is confirming approval for \_\_\_\_\_ (authorized individual) age \_\_\_\_\_, whose date of birth is \_\_\_\_\_ (date of birth), to be authorized to sign in and out \_\_\_\_\_ (Participant Name) from the specified program as an exception to the minimum age requirement of 14.

**Note: The ePACT online registration form 'authorized Pick-up List' section must also be updated.**

REASON:

Below, for each specific day, list the times the authorized person will be dropping off or picking up your child:

Sign-In Authorization

Parent/Guardian Initials: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Sign-In Day(s)/Time(s) – No later than the time listed.**

Days	Monday	Tuesday	Wednesday	Thursday	Friday
Time in					

Sign-Out Authorization

Parent/Guardian Initials: \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Sign-Out Day(s)/Time(s) – No earlier than the time listed.**

Days	Monday	Tuesday	Wednesday	Thursday	Friday
Time out					

I hereby authorize, the above-named person, to sign my child in and/or out (within the dates and times listed above). I understand that the City of Seattle, Seattle Department of Parks and Recreation, Associated Recreation Council, and their associated officers, employees, and volunteers are not responsible for my child prior to sign-in nor after sign-out from the program.

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Parent/Guardian Name Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Individual Signature

\_\_\_\_\_  
Authorized Individual Name Printed

\_\_\_\_\_  
Date

\*\*\*\*\*

\_\_\_\_\_  
Site Staff Signature

\_\_\_\_\_  
Staff Name Printed

\_\_\_\_\_  
Date

\_\_\_\_\_  
ARC AOS Approval

\_\_\_\_\_  
Date

\_\_\_\_\_  
SPR Zone Manager approval

\_\_\_\_\_  
Date